



SUJANA METAL PRODUCTS LIMITED

Regd. Office: 41, Nagarjuna Hills, Panjagutta, Hyderabad - 500 082.

Webiste : www.sujana.com, CIN : L28120TG1988PLC008610

NOTICE

Notice is hereby given, pursuant to Section 110 of the Companies Act, 2013 ("the Act") read with Rule 22 of the Companies (Management and Administration) Rules, 2014, that the Company is seeking the consent of its members for the resolution mentioned in the Notice of Postal Ballot and as per Section 108 of the Act, the Company is also providing E-voting facility (**EVSN 150214002**) to cast their vote by electronic means on all the resolutions set forth in the Notice through www.evotingindia.com. The details as required pursuant to the provisions of the Companies Act, 2013 and Rules are given here under:

S.No.	Particulars	Dates
1.	Date of completion of dispatch of Notices	16.02.2015
2.	Date and time of Commencement of voting through electronic means	16.02.2015 at 06:00 P.M
3	Voting through electronic means shall not be allowed beyond	19.03.2015 at 06:00 P.M
4	Shri Y. Ravi Prasada Reddy, Practicing Company Secretary has been appointed as Scrutinizer for conducting the Postal Ballot by Board at their meeting held on 14.02.2015.	
5	The Notice of Postal Ballot is available on the Company's website www.sujana.com from 16.02.2015.	

For any queries or grievances pertaining to the e-voting procedure, shareholders may get in touch with the following:

A. M/s. Bigshare Services (P) Limited

306, 3rd Floor, Right Wing, Amrutha Ville, Opp: Yashoda Hospital,
Raj Bhavan Road Somajiguda Hyderabad - 500 082
Tel : 040-23374967, Email: bsshyd1@bigshareonline.com

B. M/s. Central Depository Services (India) Limited (CDSL)

17th Floor, Phiroze Jeejeebhoy Towers
Dalal Street, Fort, Mumbai - 400001
Tel: 022-22723333 Fax: 022-22723199, Helpdesk: 18002005533
Email: helpdesk.evoting@cdslindia.com

C. The Company Secretary

M/s Sujana Metal Products Limited
Plot No. 41, Nagarjuna Hills, Panjagutta, Hyderabad -500 082, Telangana
Tel: +040 23351882/85/87
Email : info.smpl@sujana.com (or) ibracs130276@gmail.com

Please note that any Postal Ballot Form(s)/ votes received (i.e., physically or electronically) after 19.03.2015 will be treated as invalid/not been voted.

The physical copy of the Notice is also available at the Registered Office of the Company at Hyderabad, India for inspection during office hours. In case you still require a physical copy of the said notice, kindly send a mail to us at info.smpl@sujana.com and/or ibracs130276@gmail.com.

By order of the Board
for **SUJANA METAL PRODUCTS LIMITED**

Place : Hyderabad
Date : 16.02.2015

Sd/- **R.K. Birla**
Managing Director